



Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 281
VERSION: 1

SUBJECT: MEDICAL EQUIPMENT QUALITY MANAGEMENT

POLICY:

Facilities will identify and implement processes for monitoring and reporting incidents with hazardous or malfunctioning direct patient care equipment, as per all state regulatory compliance, The Joint Commission Standards.

PURPOSE:

To ensure proper notification of direct patient care, medical equipment failure.

PROCEDURE:

All medical equipment failures, problems and relevant information of medical equipment hazards will be reported to the Safety Office and Administration in a timely manner.

All employees of the Facilities Division have been instructed to report any medical equipment performance/safety problem to the Facilities office. The Facilities office will call the Safety Office immediately and forward written analysis of the situation within 24 hours.

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
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Reviewed: 04/12/2016	Next Review Date: 04/12/2017
Supersedes:	