



# Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 452  
VERSION: 1

## **SUBJECT: STORED EMERGENCY POWER SUPPLY SYSTEM – SEPSS**

---

### **POLICY:**

The Electric Shop performs maintenance and testing of batteries and SEPPS as per regulatory compliance and The High Desert Health System Hazardous Material Disposal Policy.

### **PURPOSE:**

To ensure consistent and proper operation of SEPSS system.

### **PROCEDURE:**

The Electric Shop will perform maintenance and testing of SEPPS as per regulatory compliance.

#### **QUARTERLY:**

- Check battery liquid level
- Check terminal tension
- Check cable condition
- Tighten all terminal caps
- Clean terminal connections
- Log condition of batteries in on-site log book
- Perform a functional test for 5 minutes or as specified for its class, whichever is less.

#### **ANNUALLY:**

- Perform the above maintenance.
- Perform a full load test for 60% of the full duration of its class.

<b>POLICY NO:</b> 452	<b>SUBJECT:</b> STORED EMERGENCY POWER SUPPLY SYSTEM – SEPSS	<b>Page 2 of 2</b>
--------------------------	--	--------------------

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
Date: 11/23/2013	Original Date: 10/01/2013
Reviewed: 04/12/2016	Next Review Date: 04/12/2017
Supersedes:	