



# Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 494  
VERSION: 1

## **SUBJECT: DRINKING FOUNTAINS**

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**POLICY:**

All drinking fountains are to be inspected and serviced on a regular basis, as per manufactures specifications and the Preventative Maintenance program.

**PURPOSE:**

To ensure a safe and reliable source of drinking water from the drinking fountains.

**PROCEDURE:**

Examine for leaks, slow drainage and excessive splashing. Clean the bubbler orifice and adjust the water stream. Any cooling problems or noise in the refrigeration parts are to be referred to the Refrigeration Shop.

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
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