

## Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 496 VERSION: 1

## SUBJECT: FIRE EXTINGUISHER EQUIPMENT ABOVE COOKING AREAS

## POLICY:

The fire extinguisher units above the cooking areas are to be cleaned and inspected by licensed technicians on a regular basis, as per all Regulatory Compliance and the Preventative Maintenance Program.

## **PURPOSE:**

To ensure the safe and reliable operation of the fire extinguishing equipment. **PROCEDURE**:

Facilities staff will obtain a Purchase Order(P.O.) number through Supply Chain Operations. After obtaining the P.O #, contact the vendor and schedule the cleaning.

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)

Date: 11/25/2013

Original Date: 01/04/1994

Reviewed: 04/11/2016

Next Review Date: 04/11/2017

Supersedes: