



Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 544
VERSION: 1

SUBJECT: EC 5.40.20 PORTABLE FIRE EXTINGUISHERS

POLICY:

Facilities will clearly identify all portable fire extinguishers located within the High Desert Health Systems (HDHS) Macc, its outside health care clinics and in all vehicles. All portable fire extinguishers will be inspected on a monthly basis by the Equipment Maintenance Shop and certified annually by an outside vendor.

PURPOSE:

To ensure the reliable and safe operation of all fire extinguishers

PROCEDURE:

MONTHLY:

All portable fire extinguishers (Type A, BC, ABC and K) located within the HDHS Macc, its outside health care clinics and in all vehicles, are checked once a month by the Equipment Maintenance Shop.

ANNUALLY:

All portable fire extinguishers, including the ones located within the HDHS Macc, its outside health care clinics and in all vehicles are to be inspected and certified on an annual basis. The annual check and certification is done by an outside vendor.

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
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Supersedes:	