



Clinical Laboratory Department POLICY AND PROCEDURE

POLICY NUMBER: 1205

VERSION: 3

SUBJECT: Reporting Communicable Disease to Public Health

Principle:

Reporting of designated diseases and conditions to the local health department is necessary to provide effective surveillance, control and prevention of these infectious diseases that pose a serious threat to the public. Title 17, California Code of Regulations (CCR); Chapter 4 regulates this reporting of communicable diseases. Clinical laboratories are responsible for reporting these diseases and conditions to the local public health officer.

Reporting Protocol:

Who is to report:

The laboratory that makes the finding(s) suggestive of any one of these diseases or conditions is responsible for making the notification. Therefore, specimens which are submitted to reference laboratories within the State of California for testing will be reported by the reference laboratory. In the event that a specimen is submitted to a reference laboratory outside of the state, the local public health officer will be notified by High Desert laboratory when necessary.

Within the laboratory, the technologist performing the test is designated to notify the laboratory secretary who will complete the report to be mailed, faxed or phoned as indicated by LAC Public Health. Health Sentry, part of Cerner, will be phased in to automatically report all reportables generated to Public Health. If the specimen or culture isolate is to be forwarded to the Public Health Lab, the technologist is responsible for packaging and providing all the necessary technical data.

What is to be reported:

Positive or suggestive evidence found for the following diseases and/or conditions must be reported to the local health officer. A copy of the most recent flier on reportable conditions from the Los Angeles Public Health Department is attached located in Section 8 of this manual. HDHS laboratory tests for the following:

1. Gonorrhea, (sent to a reference lab for definitive identification)
2. HIV
3. Syphilis

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When must report be made:

Written notification must be made within the time frame noted on the Reportable Conditions: Notification by Laboratories guide (California Code of Regulations, Title 17, Section 2505) located in Section 8 of this manual.

HIV Reporting:

Mail the HIV laboratory testing result form (located in the lab office) to the address on the form. Call 213-351-8516 or visit <http://publichealth.lacounty.gov/hiv/index.htm> for more information.

Can rely on Health Sentry, once functioning.

STD Reporting:

Call 213-744-3070 or 213-744-3106 or visit <http://publichealth.lacounty.gov/std/index.htm>

Complete a Confidential Morbidity Report (CMR) form from

<http://publichealth.lacounty.gov/std/cmr.htm> or call 213-741-8000 to obtain a form or use the lab created form.

Fax both sides to 213-749-9602.

Can rely on Health Sentry, once functioning.

Additional Reporting:

To report a case or outbreak of any disease, contact the Communicable Disease Reporting System 888-397-3993 or Fax: 888-397-3778

To contact the ACDC for physician consultation, patient classification as a person under investigation and test request approval, call 213-240-7941.

The Bioterrorism unit for sample pick up/specimen information number is 562-658-1360.

To contact the ACDC or PHL after hours/weekends, call the County Operator at 213-974-1234.

The laboratory reports to the Infection Control Coordinator or nurse administrator assigned of any unusual findings which could lead to the diagnosis of diseases or conditions listed in Reportable Conditions: Notification by Laboratories guide (California Code of Regulations, Title 17, Section 2505) in Section 8 of this manual.

References:

Title 17, California Code of Regulations Reportable Diseases and Conditions, Section 2505, Notification by Laboratories, updated routinely

Communication from DHS Acute Communicable Disease Control, Updated routinely.

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Communicable Disease Control Manual of Department Rules, Regulations and Control Procedures, County of Los Angeles Department of Health Services. 1/1988. (Also found online for more recent references).

Approved By: Brian Yee (PHYS SPEC PATHOLOGY)	
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Reviewed: 03/25/2017	Next Review Date: 03/25/2018
Revised:	6/17/96cw; 11/28/00cw; 1/29/03lg, added Strep pneumo from sterile site; 7/23/03lg, added campy;3/19/04jh, removed AFB(not done at HDHS); 4/15/04dnb,update HDH to HDHS;6/24/04rw, clarification for Salmonella; 12/12/05jh added Salm & Tularemia; 3/20/08lg, added current listing from PHL(sep sheet), removed any orgs no longer isolated @HDHS , 6/21/09dnb – added DK as co-director, 6/21/10dnb, removed NO as co-director, 4/23/13 jh updated contact info, removed outdated references and testing no longer done here, 3/21/17jh changed approver to Dr. Yee, added Health Sentry references
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