



High Desert Health System POLICY AND PROCEDURE

POLICY NUMBER: 307
VERSION: 1

SUBJECT: INTERDISCIPLINARY PRACTICE COMMITTEE (IDPC)

PURPOSE: To describe the composition, duties, and meeting frequency of the Interdisciplinary Practice Committee (IDPC).

POLICY:

1. Composition:

- A. Chairperson: Associate Medical Director (Pediatrics)
- B. Co-Chair: Nurse Manager
- C. Medical Director
- D. Nursing Director
- E. Administrator or designee
- F. Additional physicians representing the following clinical services:
 - Primary Care
 - Urgent Care
- G. Family Nurse Practitioner appointed by the Medical Director
- H. An additional Nursing Representative, appointed by the Nursing Director
- I. Quality/Risk Management Nurse Director or designee

2. Duties:

The Committee's primary responsibility is related to standardized procedures, and includes, but is not limited to, the following:

- A. Development of standardized procedures that apply to nurses and nurse practitioners, by identifying functions that are appropriate for standardized procedures.
- B. Review of additions, deletions and any other modifications of existing standardized procedures.
- C. Approval of new or revised standardized procedures, requiring an affirmative vote of a majority of Committee members.
- D. Submission of the standardized procedures to the Professional Staff Association and Credentialing (PSA&C) Committee, for review and approval.

3. Meetings:

The IDPC shall meet at least annually. Additional meetings may be held upon the call of the chairpersons when there is a need to review, revise or adopt new standardized procedures. The IDPC shall maintain a permanent record of its proceedings and actions, and the chair or his/her designee shall present a written and oral report, at least annually, to the PSA&C Committee on its activities.

4. Quorum:

A minimum of three (3) members shall constitute a quorum. However, a minimum of six (6) members, representing Physicians, Nurses and Nurse Practitioners, is required to approve any standardized procedure brought to the Committee for a vote.

5. Confidentiality Forms:

All members will be required to sign confidentiality forms annually.

Approved By: Beryl Brooks (ADMR, COMP AMB HEALTH CARE CENTER), Ruth Oren (CHIEF PHYSICIAN I ANESTHESIOLOGY), Susan Knapp (CHIEF NURSING OFFICER I)	
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