



Department of Nursing POLICY AND PROCEDURE

POLICY NUMBER: 245
VERSION: 1

SUBJECT: HEALTH EDUCATION MATERIALS MANAGEMENT

PURPOSE: To describe the process by which health education materials are procured, utilized and distributed to patients and significant others by health team members at HDHS.

POLICY: Provision of health education to patients is an essential component of the ambulatory patient’s encounter. Nursing staff at HDHS will provide health education as ordered by providers, and when specific learning needs have been identified.

Department of Health Services (DHS) provides mandated and approved health education materials through the DHS intranet. Micromedex is a web-based health educational resource where health information is available in laymen’s terms and in languages which reflect HDHS patient populations. Micromedex may be accessed by any member of the health care team during the clinic encounter, when health education resource materials are required. Krames’ Health Educational materials are provided by Community Health Plan. They provide comprehensive and colorful illustrations which satisfy the visual learning needs of patients. Krames’ also provides state mandated and approved topics which meet patients’ cultural and linguistic needs.

PROCEDURE:

1. DHS Micromedex Health Education materials will be accessed by licensed nurses and Health Education Assistants (HEAs) as needed to provide health education during patient encounters.
2. Orders for Krames’ Health Education materials will be placed by the HEAs quarterly and will be distributed to clinics as needed to meet patients’ health education needs throughout HDHS.

REFERENCES:
 Department of Health Services (DHS): Intranet site, Micromedex.
 LaCare, Krames’ Health Education materials.

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