



Department of Pharmacy POLICY AND PROCEDURE

POLICY NUMBER: 884
VERSION: 2

SUBJECT: Outdated an Unusable Drugs

POLICY:

1. All outdated drugs in clinic area shall be disposed of properly by the clinic. These medications are not to be returned to the Pharmacy.
2. At the beginning of each month, all drugs that will expire during that month are removed from the shelves and stored in a segregated bin within the Pharmacy. See procedures below.

PROCEDURE:

1. All outdated and unusable drugs are segregated and stored at the Pharmacy in boxes clearly marked "Outdated Drugs"/ "Expired drugs".
2. Outdated and unusable drugs will be removed from the pharmacy inventory in Cerner.
3. An outside vendor (EXP), will be utilized by High Desert Regional Health Center Pharmacy to dispose of the drugs appropriately.
 - A. Whenever permitted, drugs will be exchanged with the manufacturer for credit.
 - B. Whether credit is issued or not, the outside vendor will be responsible for the proper destruction/disposal of the unusable medication.
4. The outside vendor will prepare DEA Form Number 41 for all drugs listed in Schedule II, III, IV, or V of the Federal Comprehensive Drug Abuse Prevention and Control Act of 1970. The Pharmacy will forward the completed Form Number 41 to the U.S. Department of Justice – Drug Enforcement Agency.

Approved By: Romina Panoussi (PHARMACY SERVICES CHIEF II)	
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Supersedes:	