



Department of Pharmacy POLICY AND PROCEDURE

POLICY NUMBER: 888
VERSION: 1

SUBJECT: Floor Stock

POLICY:

Medications are maintained in specific patient care areas of the High Desert Regional Health Center for use in patients while present at the clinics. Requests for stock medication additions or deletions are reviewed and approved by the Pharmacy and Therapeutics Committee to meet the immediate needs of the patient population while maintaining medication safety. Concentrated electrolytes solutions, including, but not limited to, potassium chloride, potassium phosphate, and sodium chloride solution greater than 0.9% in concentration are not permitted to keep as floor stock medications

PROCEDURE:

1. Clinic areas may request medications to be added or deleted to and from the floor stock list through the Pharmacy Department for consideration by the Pharmacy and Therapeutics Committee.
2. The nurse or practitioner can request floor stock medications from the Pharmacy Department in predetermined quantities as approved by the Pharmacy and Therapeutic Committee on the floor stock list.
3. A pharmacist during periodic drug inspections will inspect floor stock medications for expiration dating, compliance with the approved list of medications and other factors determining usability.
4. Controlled substances for floor stock are requisitioned according to the policy on controlled drugs. Controlled drugs are to be stored within a double-lock system. A perpetual narcotics inventory sheet will be used for all controlled substances.

Approved By: Romina Panoussi (PHARMACY SERVICES CHIEF II)	
Date: 06/10/2014	Original Date: 08/06/2003
Reviewed: 06/10/2014	Next Review Date: 06/10/2015
Supersedes:	