

Medication Area Inspection Record (Pharmacy)

Location _____	Inspection Date _____	YES	N/A	NO
1. The area is clean, neat, and well organized.				
2. Only authorized drugs and supplies are present.				
3. There are no sample drugs present.				
4. Disinfectants and externals are stored separately from internals and injectables.				
5. Antiseptics and cleaning solutions are properly labeled.				
6. Flammable and combustible substances are properly stored.				
7. No personal item stored under the sink. (Only environmental cleaning agent in a closed bottle is acceptable.)				
8. For the main Pharmacy: the IV and Chemo room cleaning logs are complete				
For the outpatient Pharmacy: DEA 222 forms are complete				
9. Drugs requiring special storage conditions are properly stored (i.e. protected from light or refrigerated).				
10. There are no expired, recalled, deteriorated, broken, contaminated, unlabeled, or mislabeled drugs.				
11. A digital thermometer is present in each drug refrigerator and is working properly, and a separate thermometer is present in the freezer if medication is stored there 11a. If refrigerator/freezer contains vaccines, 2 thermometers must be used (one must be digital) 11 b. Thermometers are placed in the central area of refrigerator/freezer				
12. The refrigerator temperature is between 2 and 8 degrees C (35 and 46 degrees F) and freezer temperature is at or below -15 degrees C (5 degrees F)				
13. There are no medications stored in the refrigerator door.				
14. The refrigerator is clean and free of excessive frost.				
15. There are no food or other non-drug items stored in the refrigerator.				
16. Single use vials, once opened are not present at the end of the shift.				
17. There are no opened bottles of nitroglycerin more than six (6) months from the date of opening.				
18. There are no blood and urine sugar reagent sticks (i.e. glucose test strips) present after six (6) months from the date opened or less when specified by the manufacturer.				
19. There are no reconstituted drugs labeled with reconstitution date and/or date beyond which the drug should not be used.				
20. The concentration of reconstituted drugs is noted on the label.				
21. There are no drugs stored in the clinic without being accurately identified and labeled with lot numbers, expiration dates, and cautionary statements when needed.				
22. Floor-stock drugs are kept in locked storage or in a secure area.				
23. Stickers are posted in the bins for Sound-alike, Look-alike medications (Dobutamine/dopamine, Hydralazine/Hydroxyzine, Ephedrine/Epinephrine, Hydromorphone/ Morphine, Heparin/Hespan, Phentolamine/Phenylephrine)				
24. Stickers are posted for Black Box Warning Medications (check list)				
25. Stickers are posted for High Alert medications (check list)				
26. Controlled substances are securely stored and accurately accounted for.				
27. Emergency drug supplies are sealed or intact, and all required drugs are present and useable. (In OR, the malignant hyperthermia cart has no expired drug)				
28. The following are displayed: A. Metric apothecaries weight and measure conversion chart. B. Poison control information center telephone number.				
29. All displayed information or charts on medications are up-to-date and present accurate information.				
30. The following are readily available: ➤ Emergency drugs ➤ Formulary ➤ Expiration date of opened pharmaceutical containers chart				

Updated 12/7/12re

INSPECTED BY: _____ UNIT SUPERVISOR: _____

Record findings. Give a copy of this record to the unit supervisor.

List deficiencies on the other side of this form. Deficiencies should be corrected as soon as possible.

Verify on the other side of this form that all deficiencies from the previous inspection have been corrected.