

Rancho Los Amigos National Rehabilitation Center

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: IN-SERVICE TRAINING Policy No.: A206

Supersedes: April 17, 2006 Revised: March 23, 2010

Reviewed: July 2, 2013

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PURPOSE:

To insure that employees receive sufficient and appropriate training to enable them to perform their duties safely and effectively.

POLICY:

Each department and service of the medical center is responsible to design, implement, and evaluate training programs specific to the needs of that department or service.

Revised: August 8, 2003

April 17, 2006 VO:vz

Reviewed: March 23, 2010 GLT:mm

July 2, 2013 AC