



Rancho Los Amigos National Rehabilitation Center

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: HAZARD SURVEILLANCE PROGRAM

Policy No.: A425
Supersedes: May 1, 2003
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Page: 1 of 1

POLICY:

The Safety Officer will ensure that an ongoing hospital wide hazard surveillance program is maintained to collect and evaluate information about hazards and safety practices. All patient care areas of the hospital will be surveyed at least semi-annually. Non-patient care and exterior areas will be surveyed quarterly. Surveillance summaries and corrective actions will be shared with the Safety Committee.

PROCEDURE:

A. Surveillance

1. Hazard surveillance may include, but is not limited to, the following:
 - a. Environmental Rounds
 - b. Facilities Management Department Rounds
 - c. Nursing Safety Audits
 - d. Unsafe Condition Reports
 - e. Product Recalls

B. Follow-up and Corrective Action

1. Follow-up and corrective action is the responsibility of the manager in the surveyed area.

C. Assessment

1. The Safety Officer and Safety Committee periodically will review the results of these activities to identify trends and areas of possible improvement.

REFERENCES: The Joint Commission, Environment of Care, Safety Standards.

ML:gg

EFFECTIVE DATE: April 2000

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

APPROVED BY:

Signature(s) in File.