



Rancho Los Amigos National Rehabilitation

OUTPATIENT CARE SERVICES POLICY AND PROCEDURE

SUBJECT:	Outpatient Care Nursing Protocol for Preventive Health Screening Lab Work	Policy No.:	5.01.01
		New:	12/19/14
		Revision:	
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PURPOSE

To provide specific recommendation to the Rancho Los Amigos National Rehabilitation Center Outpatient Care RN, LVN, and Medical Assistants to administer specific institution approved protocols without the need for clinician approval or direct order.

POLICY

In the absence of the Primary Care Medical Provider or other licensed health care professional authorized to write orders, this policy allows Outpatient Care RN, LVN, and Medical Assistants to carry out specific standing orders/protocols for approved primary care services without specific clinician orders. Both nursing attendants and clerical team may enter preventive health labs in ORDER ENTRY under the direction of the RN, LVN, and Medical Assistants.

PROCEDURE

All team members will access the patient registry to identify what preventive health measures need to be completed, Once appropriately identified, patients are contacted by phone, letter, or during clinic visit, and are scheduled for laboratory tests/ screening. In addition, the team will continue to follow up with the patient if the appointment is missed. The patient care team will be in direct communication with the medical providers.

A. LABORATORY

1. Hemoglobin A1C

- a. Patient identified with diabetes, or requiring screening for diabetes, followed in the medical home
- b. no known value exists or not documented in patient health record or Registry Management system
- c. every 6 months to meet compliance on preventive health screening guidelines

2. Lipid Panel

- a. Patient identified with CVD, HTN, diabetes and pre-diabetes, followed in the medical home

EFFECTIVE
DATE:
APPROVED BY:

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Signature(s) on File.

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- b. no known value exists or not documented in the Affinity or Registry OR
- c. every 6 months to meet compliance on preventive health screening guidelines

3. Colorectal Screening and/or FIT

- a. All patients age greater than 50, without family history of colon cancer
- b. followed in the medical homes as part of annual preventive health screening
- c. no known value documented in the patient health record or Registry Management system
- d. No colonoscopy the last ten years

4. BUN/ Creatinine

- a. Order for all patients who are having diagnostic exam with contrast
- b. All patients followed in the medical homes to meet compliance on preventive health screening guidelines

5. Urine Microalbumin

- a. Patients identified with diabetes
- b. Patients followed in the medical homes as part of annual preventive health screening

B. Order Entry

Enter all orders for laboratory electronically through hospital information system. Only authorized requestors at Rancho Los Amigos Outpatient Care Center can enter orders for laboratory identified in this protocol. If the computer is down, test requests should be made using the Downtime Laboratory Request Form

D. Documentation

Document all requested orders for laboratory in hospital information system. Provide patient education regarding laboratory tests to be completed. Provide information on how and when to contact the medical home team or the provider; provide patient education on when and where the laboratory specimen will be taken or dropped off.

REFERENCES:

Centers of Disease Control and Prevention's Advisory Committee on Immunization Practices

Board of Registered Nursing, Section 2725(b) (3)

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Policy No.: 501

Supersedes:
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