



# Rancho Los Amigos National Rehabilitation Center

## DEPARTMENT OF DENTISTRY POLICY AND PROCEDURE

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**SUBJECT: Department Chairman  
Qualifications and Responsibilities**

**Policy No.: 2.1  
Supersedes:  
Revision Date: 11/18/09  
Page: 1 of 1**

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### **QUALIFICATIONS:**

The Chairman of the Department of Dentistry by training and experience is knowledgeable in all areas of dental practice, particularly in the highly specialized treatment adults and children with physical, medical, and developmental disabilities. She has training and experience in the administration and management of a large dental facility. She is knowledgeable of the requirements of advanced training programs in dentistry and serves as program director for such programs. The Chairman belongs to professional organizations and holds a faculty appointment at the University of Southern California and the University of California at Los Angeles.

### **RESPONSIBILITIES:**

The Chairman of the Department of Dentistry is responsible for:

- A. the integration and coordination of dental services with other medical departments/services and within the Department of Dentistry to comply with hospital operating policies.
- B. the development and implementation of department policies and procedures.
- C. recommendations and determination of the qualifications and competence of staff
- D. assessment and improvement of the quality of care and services.
- E. maintenance of quality control programs as appropriate to the department.
- F. orientation and training of staff
- G. recommendation of needed staff, space and/or other resources within the department.

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EFFECTIVE DATE: 08/2002

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

APPROVED BY: Terrie DeBord, DDS

Signature(s) on File.