



# Rancho Los Amigos National Rehabilitation Center

## DEPARTMENT OF DENTISTRY POLICY AND PROCEDURE

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**SUBJECT: Granting of Medical Staff Privileges:  
Proctoring**

**Policy No.: 2.4.1  
Supersedes:  
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### **POLICY:**

The Department of Dentistry shall proctor dentists applying for medical staff privileges at Rancho Los Amigos National Rehabilitation Center in accordance with the bylaws of the Professional Staff Association and the Credentialing Policy and Procedure. Proctoring shall verify the practitioner's skills in procedures requested on his/her delineation of privileges sheet.

### **PROCEDURE:**

1. A proctor shall be assigned to each dental practitioner by the Department Chairman at the time he/she reviews and approves the practitioner's application and delineation of privileges sheet.
2. A proctor shall review the delineation of privileges requested and determine the type of cases to be reviewed that would best verify the practitioner's scope of practice at Rancho Los Amigos National Rehabilitation Center.
3. At the time the practitioner is a granted provisional staff appointment, the proctor will conduct proctoring.
4. A minimum of six appropriate cases shall be proctored in a maximum of six months.
5. The proctor shall submit all proctoring reports and a proctoring summary to the Department Chairman for review and approval. If approved, the reports and summary shall be forwarded to the Credentials Committee.
6. Should deficiencies be noted by the proctor the Department Chairman and the proctor shall determine the course of action to correct the deficiencies. They may recommend extending proctoring for no more than six months. Failure to satisfactorily complete proctoring shall be deemed as termination of appointment.

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EFFECTIVE DATE: 08/2002

APPROVED BY: Terrie DeBord, DDS