



Rancho Los Amigos National Rehabilitation Center

DEPARTMENT OF DENTISTRY POLICY AND PROCEDURE

SUBJECT: Fire

Policy No.: 4.1
Supersedes:
Revision Date: 11/30/09
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POLICY:

All fire policies and procedures, as outlined in the Rancho Los Amigos National Rehabilitation Center Fire Manual, will be followed by all personnel assigned to this Department.

PROCEDURE:

1. The personnel assigned to the Department will have fire training during orientation and annually thereafter.
2. In case of fire in the Dental Clinic or offices, staff shall:
 - a. Evacuate all patients, visitors, and staff according to the Harriman Building evacuation plan (Policy 4.4). Close doors to contain the fire. The evacuation assembly area is the parking space outside patient unit 705.
 - b. Report the fire to the Fire Department by calling x522. Give the NAME OF THE FACILITY, LOCATION, and TYPE OF FIRE. If possible, send someone to meet the Fire Department.
 - c. Report the fire to the Building Emergency Coordinator, Assistant Building Emergency Coordinator, clinic attending, and Department Chairman.
 - d. Remain in the evacuation assembly area until told to return or given instruction by the Building Emergency Coordinator or Fire Department.

EFFECTIVE DATE: 08/2002

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

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