



**RANCHO LOS AMIGOS NATIONAL REHABILITATION CENTER  
FINANCE DEPARTMENT POLICY & PROCEDURE**

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SUBJECT: **FINANCE DEPARTMENT ORGANIZATIONAL  
CHARTS**

Policy No: **101.3**  
Revision No.: **2**  
Revision Date: **February 2000**  
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I. **PURPOSE:**

To specify the lines of authority and responsibility.

II. **POLICY:**

In accordance with the organizational framework as approved by the Department of Health Services, a functional organization chart of the Finance Department shall be developed to illustrate the major lines of authority and responsibility, ensuring that all important work related to the mission of the Finance Department is performed and that overlap and duplication are eliminated or minimized (see attached).

The Finance Organizational Chart must at least:

1. Identify each major position and/or department and its relationship to the Chief Financial Officer.
2. Be approved by the Chief Financial Officer and dated.

EFFECTIVE DATE: January 1, 1994

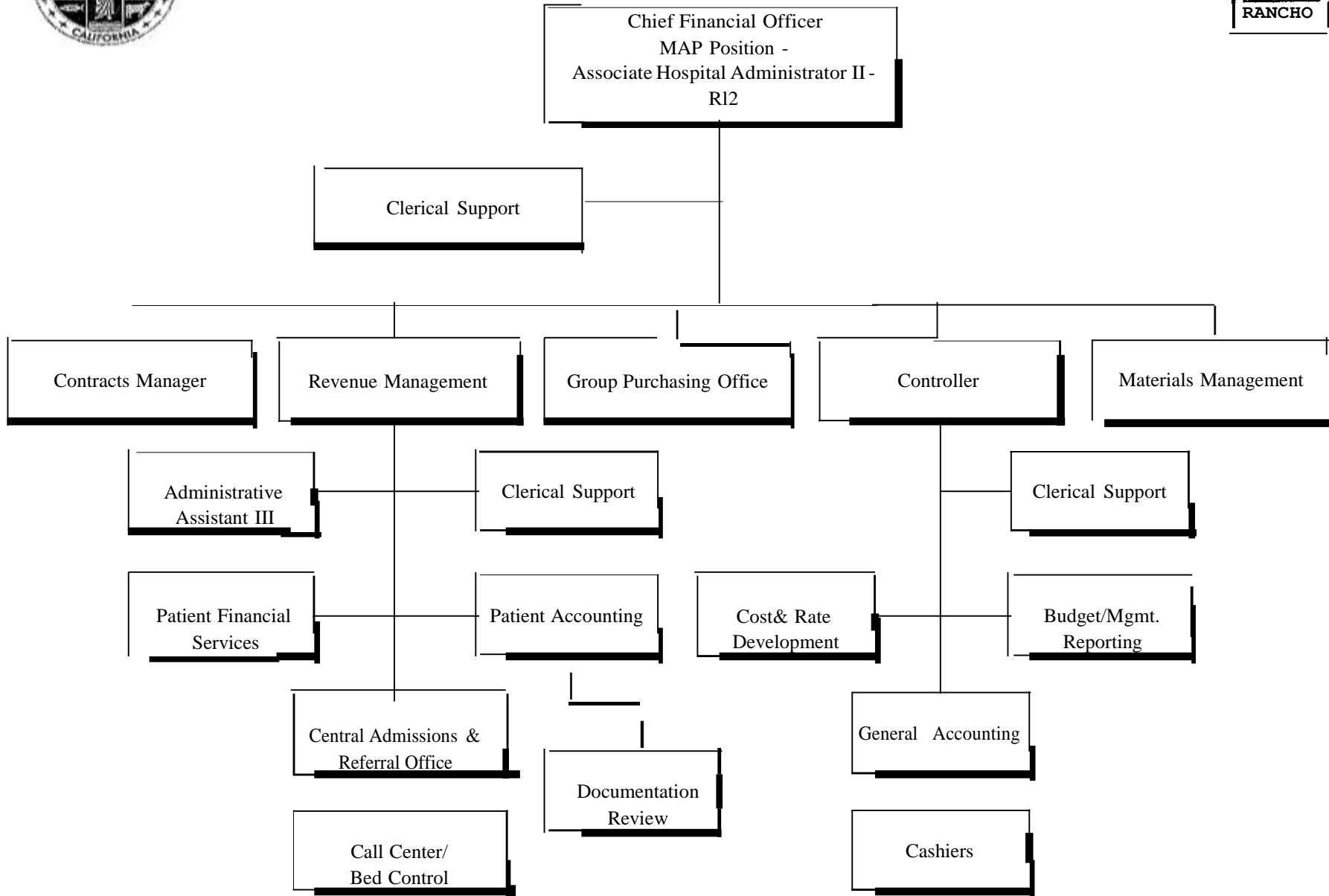
Reviewed: March 2001  
Reviewed: April 2003  
Reviewed: November 2005

APPROVED BY:



# FINANCE DEPARTMENT

## RANCHO LOS AMIGOS NATIONAL REHABILITATION CENTER



Total Department Budgeted Positions= 149

Signature(s) on File.