

**OLIVE VIEW-UCLA MEDICAL CENTER
CLINICAL SOCIAL WORK
POLICY & PROCEDURE**

**NUMBER: 1312
VERSION: 3**

SUBJECT/TITLE: PEDIATRIC PEDIATRIC SUSPECTED CHILD ABUSE REPORTING

POLICY: Clinical Social Work staff has the responsibility to identify and report cases of suspected child abuse and neglect. When others on the health care team identify cases, social work staff will support both that staff and the patient and family to achieve the best possible outcome for the child.

PURPOSE: To provide guidance on suspected child abuse reporting.

DEPARTMENTS: All

DEFINITIONS: Child Abuse and Neglect as defined by California law including but not limited to physical, sexual and emotional abuse, statutory rape, prenatal drug/alcohol abuse and infant abandonment.

PROCEDURE: The Social Work staff will follow the procedure as outlined in the Los Angeles County Child Abuse and Neglect Protocol, Oct. 17, 2005. All Social Work assessments are completed within 24 hours on all patients suspected of child abuse/neglect.

DOCUMENTATION:

1. All Suspected Child Abuse Forms (SS8572) and Sexual Assault Forms (OCJP925) from Olive View-UCLA Medical Center must be completed immediately by the reporting health care worker and sent to the Clinical Social Work Department, 1A139. This department is responsible for recording and distributing these reports to the appropriate agencies.
2. Child Sexual assault victims requesting medical evidence examinations when the assault occurred within 96 hours are referred to Olive View-UCLA Medical Center-HUB/SCAN Clinic (818) 364-4680 or LAC-USC SCAN at (323) 226-3961 or (323) 226-3962.
3. Social Work staff is available for consultation if a reporter needs help with documentation.

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References: VC Policy 142, PC 11166	
Approved by: Joselin Escobar Duran (Assistant Hospital Administrator II)	Date: 04/11/2017
Review Date: 04/11/2020 , 5/2/03 JS, 3/18/04 JS, 7/18/04 JS, 5/11/05 JS, 10/1/06 JS, 11/10/07 JS, 04/11/17	Revision Date:
Distribution: Clinical Social Work	
Original Date: 3/17/97	