

*VALLEYCARE*  
**OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS  
DEPARTMENT OF EMERGENCY MEDICINE  
POLICY & PROCEDURE**

**NUMBER: 3232  
VERSION: 1**

**SUBJECT/TITLE:     JOB DESCRIPTION FOR NURSE PRACTITIONER**

**POLICY:**           Renders professional medical services to patients under the supervision of an attending physician.

CLASSIFICATION STANDARDS: Licensed to practice as a Registered Nurse with a certificate to practice as a Nurse Practitioner by the California Board of Registered Nursing.

**PURPOSE:**         To delineate the job description of the Nurse Practitioner.

**DEPARTMENTS:**   **DEPARTMENT OF EMERGENCY MEDICINE (DEM)**

**DEFINITIONS:**    The job description for the Nurse Practitioner.

**PROCEDURE:**

1.     To provide all patient care in the Emergency Department under the supervision of the attending physician by assessing and, when appropriate, reassessing each patients' needs. This includes but is not limited to history, physical exam, diagnostic studies, admissions/discharge from the ED, and aftercare instructions.
2.     To present all cases to the Emergency Department attending physician and have all charts co-signed by the attending physician.
3.     To work with consulting services to evaluate and treat patients, sensitive to age-specific needs.
4.     To order and document appropriate laboratory and radiographic studies.
5.     To initiate drug therapy when appropriate.
6.     To participate in educational programs including bedside in-service and lecture presentations.
7.     To work with nursing and allied health professionals to provide patient care.

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- 8.     To complete medical records for patient care.
- 9.     To participate in Performance Improvement activities.
- 10.    To ensure continuum of care for all patients.
- 11.    To be punctual for all appointments.
- 12.    To treat patients as valued clients by being courteous, helpful and considerate.
- 13.    To dress appropriately and wear your name badge to let people know who you are.
- 14.    To include in your initial evaluation psychological and social status.
- 15.    To communicate and chart accurately, meaningfully and legibly, in particular, the writing of your name on the chart.
- 16.    To report all unusual incidents or misadventures fully and promptly to your supervisor or to Risk Management.
- 17.    To practice economic and thoughtful care.
- 18.    To be methodical in instructing patients to ensure their compliance and understanding.

References:	
Approved by: Bonnie Bilitch (Chief Nursing Officer), Georgia Foot'e-Sam (Clinical Nurse Director II), Gregory Moran (Chief Physician), Shannon Thyne (Chief Medical Officer)	Date: 06/20/2011
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