

**OLIVE VIEW-UCLA MEDICAL CENTER
DEPARTMENT OF EMERGENCY MEDICINE
POLICY & PROCEDURE**

**NUMBER: 3243
VERSION: 2**

SUBJECT/TITLE: RETURN REEVALUATION

POLICY: Expedite continuity of care of patients treated in the DEM.

PURPOSE: To provide guidelines in expediting return evaluations.

DEPARTMENTS: DEPARTMENT OF EMERGENCY MEDICINE (DEM)

DEFINITIONS: Provide guidelines in expediting return reevaluations.

- PROCEDURE:**
1. When possible, patients will be sent back to their primary care provider or health plan for follow-up or re-evaluation. When this is not possible with an urgent condition, the patient may be instructed to return to the ED or Urgent Care.
 2. When a Return Evaluation is required, the provider will document appropriate information on DEM Return Evaluation form and give to patient upon discharge.
 2. When patient returns, ICN RN will expedite whenever possible. Vital signs and financial screening may be done in the department.
 3. All Return Evaluation patients must be registered.

KEY POINTS

1. Providers to clearly document why patient is to return to the ED or Urgent Care e.g., “Check blood pressure, increase/decrease dose as needed.”
2. Inform patients that Return Evaluation form does not guarantee they will be immediately brought back to the department, but that every effort will be made to expedite their return visit.
3. Nursing staff to obtain vital signs, accucheck, etc., ASAP.

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Policy Number: 3243

Page Number: 2

References:	
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