

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 555
VERSION: 1

SUBJECT/TITLE: BLOOD BANKS/REFRIGERATOR ALARMS

PURPOSE: The BEAS Room operator is responsible for responding to blood bank temperature alarms.

POLICY:

PROCEDURE: Upon receipt of an alarm to a blood bank or medicine storing refrigerator the BEAS Room Operator shall do the following:

1. Notify the Lab Supervisor of the area(s) affected.
 - a. Blood Bank Lab Supervisor at X4052 and X4062
 - b. OR Medicine Refrigerator at X4364 and the Blood Bank Lab Supervisor at X4052 and X4062
2. Notify Facilities Division at extension 4900.
3. During off hours:
 - a. Send the General Maintenance worker to verify that the bank/refrigerator is too cold/hot.
 - b. Notify the Nurse Administrator.
 - c. Notify the Facilities AOD for a refrigeration mechanic to be called back to work.
4. Log the incident in the BEAS main log.

DEPARTMENTS: FACILITIES

DEFINITIONS:

References:	
Approved by: Robert Ross (Director, Facilities)	Date: 08/12/2009
Review Date: 07/12/2015	Revision Date:
Distribution: Facilities	
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