

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 596
VERSION: 1

SUBJECT/TITLE: AIR DISTRIBUTION

POLICY: Check all fans rooms.

PROCEDURE: Check all fans for proper operation.

POLICY: Check fan pitch controller when PM is issued.

PROCEDURE: Check vane pitch controller for proper operation.

POLICY: Quarterly grease bearings.

PROCEDURE: Grease bearings.

EMERGENCY PROCEDURE: Fan A/C system – as the complete heating, ventilating and A/C system is a loop type system, a failure of any part (fan, coil, pump, etc.) requires only a readjustment of the rest of the system until repairs are made. Replace fan with spare unit. If no spare unit is available, readjust air volume output on other fans to maintain required building CFM.

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References:	
Approved by: Robert Ross (Director, Facilities)	Date: 08/12/2009
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