

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 606
VERSION: 1

SUBJECT/TITLE: OVENS

POLICY: Service every six (6) months.

PURPOSE:

PROCEDURE:

1. Check condition of power cord and plug.
2. Check mechanical integrity of doors, hinges, and lock mechanism.
3. Inspect door seals or gaskets. Replace if necessary.
4. Clean circulating fan, if applicable; clean and lubricate if necessary.
5. Check mechanical integrity of switches, controls, and pilot lights.
6. Check temperature accuracy and thermostat operation.
7. Check electrical leakage current and grounding integrity.

DEPARTMENTS: FACILITIES

DEFINITIONS:

References:	
Approved by: Robert Ross (Director, Facilities)	Date: 08/12/2009
Review Date: 08/12/2012	Revision Date:
Distribution: Facilities	
Original Date: 08/12/2009	