

*VALLEYCARE*  
**OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS**  
**DEPARTMENT: FACILITIES**  
**POLICY & PROCEDURE**

**NUMBER: 607**  
**VERSION: 1**

**SUBJECT/TITLE: POWER FAILURE**

**POLICY:** In the event of a power failure, Facilities Staff will take immediate action to restore power and make the proper notifications.

**PURPOSE:**

**PROCEDURE:** When power fails, check the area you are in to determine if it is a local or total power outage.

Immediately notify the ANO and the Director of Facilities (AOD after hours).

If local, check and locate source of outage and restore power.

If total, go to main breaker section of incoming power located in Co-Gen.

If DWP is available, check breakers feeding sub-stations and then sub-stations and breakers.

If DWP is not available, telephone D.W.P.'s trouble section at 1-800-624-3029 and ask how long O.V.M.C. SUB #IS 148 Feeder will be out of service. If not an acceptable time, ask for permission to transfer to emergency feeder.

If permission is granted, unlock switching mechanism and transfer switches, relocking switches.

Check incoming meters and reset necessary breakers to restore power.

**DEPARTMENTS: FACILITIES**

**DEFINITIONS:**

**SUBJECT/TITLE: POWER FAILURE**

**Policy Number: 607**

**Page Number: 2**

References:	
Approved by: Robert Ross (Director, Facilities)	Date: 08/12/2009
Review Date: <b>07/12/2015</b>	Revision Date:
Distribution: Facilities	
Original Date: 08/12/2009	