

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 626
VERSION: 1

SUBJECT/TITLE: FIRE EXTINGUISHERS

POLICY: All fire extinguishers (Type A, BC, ABC) are checked once a month and serviced annually.

PURPOSE:

DEPARTMENTS: FACILITIES

DEFINITIONS:

PROCEDURE:

1. Clean unit as needed.
2. Check for safety seal.
3. Check squeeze trigger assembly for missing parts.
4. H2O and dry chemical units are visually checked by contents gauge.
5. Dry chemicals units are to be agitated to ensure that the powder has not solidified.
6. Inspect cabinet housing and/or mount bracket. Check for loose hinges, brackets, lock handles, or cracked glass.
7. If unit has not been serviced within a year, is missing or in need of replacement, replace immediately with a similar unit.
8. Sign inspection tag.
9. Any questions are to be directed to your supervisor.

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References:	
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