

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 627
VERSION: 1

SUBJECT/TITLE: OPERATING TABLE

POLICY: Service every three (30 months).

PURPOSE:

DEPARTMENTS: FACILITIES

DEFINITIONS:

- PROCEDURE:**
1. Clean unit as needed. Wear gloves, mask, goggles, and gown whenever repair warrants such protection.
 2. Visually check condition of power cord and plug and report deficiencies to electrician where applicable.
 3. Visually inspect mechanical integrity of table: accessories, levers, and handles.
 4. Check condition and level of hydraulic fluid.
 5. Perform operational check and inspect all moving surfaces, pivots, gears, and mechanisms. Lubricate as necessary.
 6. Check, clean, and adjust per manufacturer’s recommendations.
 7. Watch for slow or uneven hydraulic movement, signs of binding or slippage.
 8. Inspect for signs of hydraulic leaks.
 9. Check operation of motor, if applicable, lubricate as necessary

POLICY: Service every twelve (12) months.

- PROCEDURE:**
1. Change hydraulic fluid following manufacturer’s instructions.
 2. Remove old grease from gears, pivot, pivot points, and lubricate following manufacturer’s instructions.
 3. Perform electrical conductivity check, if applicable.

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| References: | |
| Approved by: Robert Ross (Director, Facilities) | Date: 08/12/2009 |
| Review Date: 07/12/2015 | Revision Date: |
| Distribution: Facilities | |
| Original Date: 08/12/2009 | |