

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 666
VERSION: 1

SUBJECT/TITLE: FAN ROOM DAMPER (AFTER THE EMERGENCY GENERATOR TEST)

POLICY: Check and/or service fan room dampers affected by the emergency generator test.

PURPOSE:

DEPARTMENTS: FACILITIES

DEFINITIONS:

- PROCEDURE:**
1. Concluding the Wednesday testing of the emergency generator, call the B.E.A.S. Room at 7:30am and verify that the testing has concluded.
 2. Visually inspect each damper in fan rooms #1 - #9. All dampers should have returned to the open position.
 3. If any damper failed to open, make the necessary repairs.
 4. Retest repaired damper by visually inspecting the damper as it closes and opens

References:	
Approved by: Robert Ross (Director, Facilities)	Date: 08/12/2009
Review Date: 07/12/2015	Revision Date:
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