

*VALLEYCARE*  
**OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS  
HEALTH INFORMATION MANAGEMENT SERVICES  
POLICY & PROCEDURE**

**NUMBER: 1522  
VERSION: 1**

**SUBJECT/TITLE:** HIMS - QUALITY REVIEW CONTROL PLAN

**POLICY:** To ensure compliance with mandated Federal, State, and JCAHO standards regarding Quality Review Procedures governing coding of diagnosis and procedural codes applied to both inpatient and outpatient charts.

**PURPOSE:** To provide and define specific internal quality assurance review guidelines for all types of admits or outpatient visits.

**DEPARTMENTS:** HEALTH INFORMATION MANAGEMENT SERVICES

**DEFINITIONS:** Quality control

**PROCEDURE:** Coding quality review will be completed on all Medicare cases and Same Day Surgeries. Quality control will be performed on all other cases for inpatient and outpatient at least monthly.

Random inpatient charts and outpatient encounters will be reviewed for applicable abstracting of medical data.

Chart reconciliation is performed by the Certified Coding Staff. Demographic data is verified to assure that the codes are assigned to the correct patient, and correct patient admission visit.

ICD-9 and CPT codes are assigned my Certified coding staff.

Internal abstract report is reviewed every month for quality control.

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| References:   |                  |
| Approved by: Tillie Acosta (Medical Records Director I) | Date: 12/01/2010 |
| Review Date: <b>12/01/2013</b>                          | Revision Date:   |
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