

**OLIVE VIEW-UCLA MEDICAL CENTER
MEDICAL ADMINISTRATION
POLICY & PROCEDURE**

**NUMBER: 1727
VERSION: 5**

SUBJECT/TITLE: LA CARE PRACTITIONER DIRECTORY

POLICY:

PURPOSE: To review the directory for accuracy and quality for current LA Care providers.

DEPARTMENTS: MEDICAL ADMINISTRATION

DEFINITIONS:

PROCEDURE: The monthly LA Care Practitioner Directory is sent from the LA Care Program Manager to the Medical Staff Office and/or Medical Administration for review. The LA Care Practitioner Directory list is reviewed to ensure that all practitioners are accurate and are in good standing.

If there is a discrepancy identified, the discrepancies are e-mailed to the Managed Care Member Services Office. The Medical Staff Office/Managed Care Member Services Office completes the Change of Information Form (COIF) and forwards to the LA Care Office.

Additionally, the Medical Staff Office maintains current ongoing quality data for all LA Care providers.

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| References: | |
| Approved by: Rima Matevosian (Chief Medical Officer) | Date: 11/27/2019 |
| Review Date: 11/27/2020 | Revision Date: |
| Distribution: Medical Administration | |
| Original Date: 11/27/2019 | |