

VALLEYCARE
**OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
MEDICAL ADMINISTRATION
POLICY & PROCEDURE**

**NUMBER: 2107
VERSION: 1**

SUBJECT/TITLE: STANDARDIZED PROCEDURE: GENERAL POLICY COMPONENT

POLICY: The Standardized Procedure is the means designated to define and certify the performance by Nursing Practitioners of those functions which fall outside the usual scope of nursing practice. The scope of practice of each individual Nurse Practitioner is determined by the Standardized Procedures approved for that Nurse Practitioner.

- A. Background: The Nurse Practitioner is an integral part of the health care team within ValleyCare. Inherent to the Nurse Practitioner role is the ability to adequately access a wide range of actual or potential health problems, interpret data, formulate an informed opinion, initiate a comprehensive plan of care that includes health promotion, treatment, guidance, education and referral, maintain contact with the patient and coordinate care, and be seen as a colleague by other collaborative professionals.

- B. Purpose: This policy authorized the performance of specific medical functions by Nurse Practitioners. The process of development, the format, and the implementation of Standardized Procedures are delineated by legislative and regulatory requirements regulating the practice of Registered Nurses in an organized health care system. The scope of practice of each individual Nurse Practitioner is determined by the Standardized Procedures approved for that Nurse Practitioner.

- C. Setting and Scope of Practice: A Nurse Practitioner may perform, under Standardize Procedure, the following overlapping functions within his/her area of specialty: patient examination, assessment diagnosis, management of acute and chronic illness or injury, general evaluation of health status, health promotion, evaluation and management or medical, developmental, psychosocial, and physiological variants. The Nurse Practitioner will follow established protocols for conditions for which they exist. In situations

for which there are no written standards, the Nurse Practitioner will follow common current standards of medical practice for that condition.

Standardized Procedure functions are to be performed in areas which allow for the consulting physician to be available to the Nurse Practitioner by telephone or in person.

- D. Identification: Patients will be informed that they are being seen by a Nurse Practitioner, who will wear an identifying name tag.
- E. Physician Consultation is to be obtained as specified in the individual protocols and in the following circumstances:
 - 1. Emergent conditions requiring prompt medical intervention
 - 2. Problems which are not resolving as anticipated
Inexplicable historical or objective findings
Upon the request of the patient or the clinical supervising physician

Process Protocol:

Protocols may be disease-specific or process-specific. Each protocol, when combined with this General Policy Component, becomes a Standardized Procedure. Protocols may be utilized only in conjunction with the General Policy Component.

Requirements for Qualification and Evaluation of Nurse Practitioners

- 1. Education / Training: Completion of BRN-certified program of education in advanced practice nursing.
- 2. Licensure:
 - 1. Current California Registered Nurse/Nurse Practitioner License
 - 2. Furnishing Certificate from the Board of Registered Nursing (if applicable)
 - 3. DEA registration number (if applicable)
- 3. Practice Setting: The Nurse Practitioner provides direct health care to individuals, in accordance with Standardized Procedures and under appropriate supervision of an assigned physician.
- 4. Evaluation Process: The Nurse Practitioner undergoes ongoing evaluation as follows:

SUBJECT/TITLE: STANDARDIZED PROCEDURE: GENERAL POLICY COMPONENT

Policy Number: 2107

Page Number: 3

1. Initial Evaluation is completed at six months, collaboratively by the employee=s supervisor and the designated clinical supervising physician, utilizing chart review, direct clinical observation, and feedback from patients and staff.

1. On-going Evaluation is performed annually, collaboratively by the employee=s supervisor and the designated clinical supervising physician, using appropriate tools including Department-specific assessment tools, the Olive View-UCLA Medical Center clinical privilege reappointment form, and the Los Angeles County CAPE form.

Development/Review:

This Standardized Procedure was developed through collaborative of the Department of Nursing, Ambulatory Medicine, Health Centers and Administration and was reviewed in the Interdisciplinary Practices Committee. It will be reviewed by the developing Departments and the Interdisciplinary Practices Committee every three years.

PURPOSE:

DEPARTMENTS: Nursing, All Medical Departments, Pharmacy, Administration

DEFINITIONS: A Nurse Practitioner is a Registered Nurse who has met additional training requirements as specified by the California Board of Registered Nurses and provides direct patient care to individuals.

A Standardized Procedure is the means designated to authorize performance by an allied health professional of a medical function. A Standardized Procedure has two components: a policy, which describes the development of the protocol and the circumstances under which it can be applied, and a protocol which acts as a guideline to supplement the patient care process. A disease-specific protocol applies to a specific medical condition; a process protocol provides general guidelines for care in cases for which specific protocols have not been developed.

PROCEDURE:

SUBJECT/TITLE: STANDARDIZED PROCEDURE: GENERAL POLICY COMPONENT

Policy Number: 2107

Page Number: 4

References: Sections 1480-1485 and 70706 and 70706.1 of Title 16, California Administrative Code; Nursing Practice Act of the Business and Professions Code; Professional Staff Association Bylaws; Joint Commission	
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