

**OLIVE VIEW-UCLA MEDICAL CENTER
POLICY & PROCEDURE**

**NUMBER: 15
VERSION: 3**

SUBJECT/TITLE: FIRE SAFETY CONSIDERATION FOR MATERIAL PURCHASES

POLICY: All purchases of Hospital furnishings and equipment will be reviewed to determine if they meet fire retardant characteristics and flame spread necessary for continued fire safety.

These items shall include, but not limited to, bedding, furnishing, decorations, wastebaskets, window draperies and curtains.

PURPOSE: To assure a safe environment for patients, employees, and visitors through the purchase and the use of furnishings and equipment with appropriate fire retardant characteristics.

DEPARTMENTS: All

DEFINITIONS:

PROCEDURE: When receiving a purchase requisition, Supply Chain Operations (SCO), along with Environmental Health & Safety and the division originating the purchase request, will determine the fire retardant characteristics requirement for the item requested. Supply Chain Operations will obtain the necessary information from the vendor prior to purchase. The SCO Manager will inform the Safety Officer of the unavailability of any items due to requirements for the fire retardant characteristics. The purchase of any items that fails to meet the requirements must be approved by the Environment of Care Committee.

The evaluation of materials for purchase must meet the requirements of NFPA 101 Chapter 31 Section 31.4.5 and other applicable codes including those listed below.

Regulations for Fire Retardant and Flame Spread

Type of Materials	Code/Regulation
Interior Finishes	Chapter 42, U.B.C.

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Decorative Materials	Maintained in a flame retardant condition (C.A.C. T-19, Sec. 3.08, 3.21; U.F.C. Sec. 11.204, 26.103, 2.5104)
Interior Wall & Ceiling Finishes	Shall not exceed point flame spread of 200
Wall Finishes	Chapter 42, U.B.C. Smoke Density: 450 Flame Spread III: 200 (If using vinyl or wood paneling.)

References:	
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