

**OLIVE VIEW-UCLA MEDICAL CENTER  
POLICY & PROCEDURE**

**NUMBER: 57  
VERSION: 2**

**SUBJECT/TITLE: BIOMEDICAL EQUIPMENT - IMPOUND AND EVALUATION**

**POLICY:** ValleyCare shall adhere to Department of Health Service guidelines for the impound and evaluation of biomedical equipment involved in patient and non-patient incidents.

**PURPOSE:** To define ValleyCare policy on impound and evaluation of biomedical equipment involved in patient and non-patient incidents.

**DEPARTMENTS:** All

**DEFINITIONS:**

**PROCEDURE:** When biomedical equipment is involved in a patient/non-patient incident, staff will immediately remove the equipment from service, gather together all evidence at the scene (e.g., equipment packaging), and complete a Patient Safety Net (PSN) Event Report or Event Notification form.

Within one working day after the incident, the Safety Officer shall be notified to pick up the equipment in question.

After conducting an evaluation, the Safety Officer will determine who shall evaluate the equipment and if it should be returned to service.

If it is determined that the equipment should be returned to service, it will be repaired and the replaced parts will be retained by the Safety Officer.

The biomedical equipment supervisor shall ensure that the equipment is technically evaluated and determined to be safe and functional prior to its return to use.

References:	
Approved by: Rima Matevosian (Chief Medical Officer)	Date: 06/28/2011
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