

**OLIVE VIEW-UCLA MEDICAL CENTER  
POLICY & PROCEDURE**

**NUMBER: 75  
VERSION: 3**

**SUBJECT/TITLE:** SAFETY SIGNS

**POLICY:** All requests for posting danger, hazardous material/waste, and medical waste signs shall be reviewed and approved by the Safety Officer to ensure compliance with applicable laws and regulations.

**PURPOSE:** To ensure the safety of patients, visitors and employees through posting appropriate danger signs and comply with laws and regulations on hazardous materials and medical waste signage.

**DEPARTMENTS:** All.

**DEFINITIONS:**

**PROCEDURE:** To obtain danger, hazardous material/waste, or medical waste signs for posting within OVMC, the Request for Procurement of Supplies (GHX system) or a Facilities Division Work Order must be submitted to the Safety Officer for approval. The Safety Officer shall review each request for appropriateness and compliance with applicable laws and regulations. Upon approval, the Safety Officer will forward such request to Supply Chain Operations or Facilities Division for processing.

References:	
Approved by: VEC-2011Jan	Date: 08/14/2014
Review Date: 08/14/2017, 9/96, 2/02, 3/05, 1/08	Revision Date: 2/02
Distribution: Olive View Hospital-Wide Policies	
Original Date: 7/96	