

**OLIVE VIEW-UCLA MEDICAL CENTER
MENTAL HEALTH NURSING
POLICY & PROCEDURE**

**NUMBER: 6502
VERSION: 2**

SUBJECT/TITLE: NURSING GUIDELINES ON THE USE OF 6C

MD ORDER: YES [] NO []

POLICY: Rooms 6C 116 and 118 will be used as additional holding rooms for Psychiatric Emergency Room (PER) patients when PER reaches a census of 16 and above.

PURPOSE: To define the nursing personnel guidelines when utilizing 6C as an overflow space for PER patients.

DEPARTMENTS: MENTAL HEALTH NURSING

DEFINITIONS:

PROCEDURE:

1. The PER Attending physicians will evaluate the patients and identify the appropriate patients who can board on 6C in collaboration with the PER charge nurse. Patients with low acuity levels who are low risk of elopement, suicide, violence and/or aggressive behaviors and do not have acute medical problems are determined to be ideal candidates.
2. Charge RN will contact Olive View Sheriff's Office for assistance during transport to 6C.
3. Charge RN will inform the nurse manager of the Administrative Nursing Office of the number of patients being brought to 6C.
4. Each room (6C 116, 6C 118) will have 6 patients.
5. Staffing Plan will be as follows with staffing mix to include at least 1 male and 1 female:

0-4 patients	1 RN and 2 NAs
5-8 patients	2 RNs and 1 NA
9-12 patients	3 RNs and 1 NA
6. The Psychiatric Emergency Room observation guidelines will be applied in 6C (refer to policy on *PER Observation*).
7. The PER charge nurse will collaborate with the 6A Charge RN for break relief and for assistance as necessary during the management of an assaultive situation.
8. Patients' charts and all other holding room nursing documents such as flow sheets, and Suicide Risk Prevention Environmental Risk Assessment Monitoring Sheet will be brought to 6C with the patients.

SUBJECT/TITLE: NURSING GUIDELINES ON THE USE OF 6C

Policy Number: 6502

Page Number: 2

- 9. Linen items are stored on 6C linen cart.
- 10. A “crash cart” and vital signs machine are available and stored in the 6C Nurses’ station and available for use as needed.
- 11. A Pyxis machine maintained by Pharmacy and medication refrigerator are available in the 6C Medication Room for patient medications.
- 12. Patients’ meal trays will be delivered by Dietary Services during meal times and patients’ snacks will be stored in the Patient Nourishment refrigerator.

References:	
Official California Code of Regulations. (1996). <u>Title 22. Social Security (Division 5)</u> . San Francisco, CA: Barclay Law Publishers.	
Approved by: Aurea Jamora (Clinical Nurse Director II)	Date: 06/18/2014
Review Date: 06/18/2017	Revision Date:
Distribution: Mental Health Nursing, Psychiatry	
Original Date: 06/18/2014	