

**OLIVE VIEW-UCLA MEDICAL CENTER
RESPIRATORY CARE SERVICES – SLEEP MEDICINE
POLICY & PROCEDURE**

**NUMBER: 5857
VERSION: 1**

SUBJECT/TITLE: SLEEP LABORATORY ORDERS

POLICY: There will be specific order forms for Sleep Medicine Clinic and Sleep Program Administrative Staff and Sleep Laboratory technologists and technicians. If a Sleep Laboratory order form has not been completed, the split night protocol will be followed or the sleep medicine physician on-call will be called to clarify the procedure ordered.

PURPOSE: Specific instructions to specify the physician order forms intended for Sleep Medicine Clinic and Sleep Program administrative staff and Sleep Laboratory technologists and technicians. Instructions specify that the Sleep Laboratory technologists and technicians will look for a sleep laboratory order form for each patient and how to proceed if the laboratory order form has not been completed.

DEPARTMENTS: RESPIRATORY CARE SERVICES

DEFINITIONS:

PROCEDURE:

- Physician orders for Sleep Medicine Clinic and Sleep Program Administrative Staff will be written in the electronic charting system.
- Physician orders for Sleep Laboratory technologists and technicians will be written in the electronic charting system on the Sleep Laboratory order section.
- If a Sleep Laboratory order form has not been completed, the split-night protocol is followed or the sleep medicine physician on-call is called to clarify the procedure ordered.
- Sleep technologists and technicians will look in the patient electronic chart for the Sleep Laboratory order prior to preparing the patient for the study.

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References:	
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