

**OLIVE VIEW-UCLA MEDICAL CENTER  
RESPIRATORY CARE SERVICES – SLEEP MEDICINE  
POLICY & PROCEDURE**

**NUMBER: 5861  
VERSION: 1**

**SUBJECT/TITLE: CHAIN OF COMMAND**

**POLICY:** The established chain of command in the Sleep Laboratory will be followed.

**PURPOSE:** To establish the hierarchy necessary to maintain continuous high level service in the Sleep Laboratory in absence of the assigned Medical Director and Department Manager.

**DEPARTMENTS: RESPIRATORY CARE SERVICES**

**DEFINITIONS:**

**PROCEDURE:** The Sleep Laboratory is under the Medical Direction of a Physician Specialist in Pulmonary Diseases who is certified by the American Board of Sleep Medicine (ABSM), **Jeanne Wallace, MD, MPH**. She is responsible for the Medical Administration and Authority of the Sleep Laboratory 24 hours a day. In her absence, the Medical Staff, who are specialists in Sleep Medicine, who are also certified by the (ABSM), will be responsible.

The Lead Polysomnography Technician, will oversee the Sleep laboratory on a day-to-day basis under the supervision of the Respiratory Services Manager, and the Head Respiratory Care Practitioner or designee, with the assistance of the Sleep Disorders Center coordinator. The Lead Polysomnography Technician has administrative authority in the absence of the manager or Head RCP or designee.

**CHAIN OF COMMAND:** Polysomnography Technician – Polysomnography Technologist – Head RCP -Department Services Manager – Medical Staff – Facility Director

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References:	
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