

LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH

**CREDENTIALS COMMITTEE BYLAWS**

**NAME:** College of Nursing and Allied Health: Credentials Committee

**PURPOSE:** To provide a framework and process for evaluating the qualifications and effectiveness of faculty and staff

**FUNCTIONS:** The functions of the committee shall include:

- Establish standards to identify and maintain qualified faculty and staff to implement the strategic plan and promote program success
- Monitor and evaluate effectiveness of the selection process and tools
- Facilitate development and implementation of tools for faculty selection and to measure faculty effectiveness
- Investigate, evaluate, and recommend incorporation of community standards related to staffing and employee qualifications
- Develop, evaluate, and revise College policies, procedures, guidelines, and forms related to hiring, orientation, and promotion of faculty and staff
- Review College hiring and orientation policies and procedures for compliance with those of regulatory agencies, LA County, and DHS. Recommend revisions as indicated
- Collaborate with faculty to determine effectiveness of selection and peer review processes
- Provide policy and procedure recommendations to the College Administrative Committee.

**MEMBERSHIP:** Faculty members from all divisions.

**MEETINGS:** Meetings are held quarterly and more frequently as needed.