

**LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH
BOARD OF TRUSTEES
POLICY & PROCEDURE**

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Policy #: 510	
Effective Date: August 28, 2009	

Subject: NEW MEMBER ORIENTATION	Original Issue Date: February 18, 2005
	Supersedes: February 18, 2005
Committees Consulted: Bylaws Task Force	Reviewed & Approved by: Board of Trustees
Approved by: (Signature on File) President, Board of Trustees	

PURPOSE:

To delineate new member orientation.

POLICY:

New members to the Board of Trustees are oriented to the Board and to the College.

PROCEDURE:

The President or designee will provide the new member with a:

- Board Members' Handbook
- Review of Board functions and processes including:
 - Member roles and responsibilities
 - Status of the College including financial issues
 - Future directions, strategic plan
 - Meeting schedules and procedures
- Tour of the College.

The new member will:

- Review and sign the Board Code of Ethics and Professional Ethical Responsibilities form
- Read the BOT Handbook
- Familiarize themselves with College issues

REFERENCES:

Board of Trustees' Handbook