

# LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH POLICY & PROCEDURE MANUAL

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Subject: <b>NO SMOKING</b>	Original Issue Date: November 26, 2002	Policy #: <b>600</b>
	Supersedes: November 13, 2008	Effective Date: June 9, 2011
Committees Consulted: College Operations	Reviewed & Approved by: College Planning	Approved by:  Provost, College of Nursing & Allied Health (Signature on File)

## **PURPOSE:**

To maintain a smoke-free environment at the Los Angeles County College of Nursing and Allied Health in accordance with Network policy and as mandated by the Los Angeles County Board of Supervisors.

## **POLICY:**

Smoking is only allowed in outdoor designated smoking areas.

Smoking shall not be permitted

- Inside any College building, structure, or vehicle
- Within 20 feet of main entrances, exits, and operable windows of any occupied building.

## **Definition:**

Smoking includes pipes, cigars, or cigarettes.

## **PROCEDURE:**

“No smoking” signs shall be posted.

Receptacles shall be provided to extinguish smoking material prior to building entry.

“Designated Smoking Area” signs shall identify designated outdoor smoking areas.

College employees and students are informed of the smoke-free environment policy during orientation.

## **REFERENCES:**

Network Policy #130: Smoke-Free Environment

## **REVISION DATES:**

November 26, 2002

July 18, 2006

November 13, 2008

June 9, 2011