

LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH SCHOOL OF NURSING POLICY & PROCEDURE MANUAL

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Subject: CONTENT EXPERT	Original Issue Date: August 31, 1998	Policy #: 240
	Supersedes: November 26, 2012	Effective Date: February 9, 2017
Individuals / Committees Consulted: Semester Coordinators Content Experts	Reviewed & Approved by: Faculty Organization College Administration	Approved by: Dean, School of Nursing (signature on file)

PURPOSE:

To meet the California Board of Registered Nursing requirement to have at least one Content Expert in each of the following areas: medical-surgical, obstetrics, pediatrics, psychiatric-mental health, and geriatric nursing.

POLICY:

Content Experts are faculty members who have the responsibility to review and monitor the program's entire curricular content for the designated specialty area of medical-surgical, obstetrics, pediatrics, psychiatric-mental health, and geriatric nursing.

Qualifications for Content Experts shall include one of the following:

- Master's degree in the designated specialty area **or**
- Master's degree in another area and have:
 - Completed 30 hours of continuing education or 2 semester units/3 quarter units of nursing education related to the designated specialty area – or – have a national certification in the designated specialty area from an accrediting organization, such as the American Nurses Credentialing Center (ANCC) **and**
 - A minimum of 240 hours of clinical experience within the last 3 years in the designated specialty area; or have a minimum of 1 academic year of clinical teaching experience in the designated specialty area within the last 5 years.

Content Experts are appointed by the Dean, School of Nursing, based on the BRN Faculty Content Expert Policy.

Ongoing qualifications for Content Experts shall include Continuing Education units in the specialty area every 2 years.

Prior to any curriculum change, the appropriate content expert will be consulted.

A faculty member may be a content expert in more than one area.

PROCEDURE:

The Content Expert:

- Advises faculty about current trends or regulatory requirements, which impact the educational program

Subject:

CONTENT EXPERT

- Reviews all content areas every two years and as needed. Assessment includes:
 - Review of current nursing trends and regulatory requirements such as NCLEX-RN test blue print
 - Subject time allotment and placement
- Reviews any proposed curriculum changes to ensure compliance with BRN regulations and School of Nursing policy
- Consults with faculty on any recommendations for revision to the curriculum
- Makes recommendations to appropriate committees using the Intercommittee Communication form with a copy to the program Dean.
- Follows up to ensure recommended changes are included in the program
- Consults regarding test development and test item/content assessment. Provides written evaluation and recommendations to semester coordinator and program Dean upon request
- Maintains BRN requirements for content expert competency

REFERENCES:

Board of Registered Nursing Faculty Content Expert Policy (EDP-R-07)

REVISION DATES:

August 31, 1998

August 22, 2002

January 23, 2007

October 27, 2008

November 26, 2012

February 9, 2017