

# LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH SCHOOL OF NURSING

## POLICY & PROCEDURE MANUAL

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Subject: <b>DRUG DOSAGE CALCULATION COMPETENCY REMEDIATION PLAN</b>		Original Issue Date: November 22, 2004	Policy #: <b>303</b>
		Supersedes: May 21, 2012	Effective Date: July 9, 2015
Committees Consulted: Admissions/Promotions Curriculum	Reviewed & Approved by: Faculty Organization College Planning College Administration	Approved by:	
		(Signature on File) Dean, School of Nursing	
		(Signature on File) Provost, College of Nursing and Allied Health	

### PURPOSE:

To provide academic counseling and remediation for students who failed the Drug Dosage Calculation Competency

### POLICY:

Students who failed the Drug Dosage Calculation Competency are counseled.

A Drug Dosage Calculation Competency Remediation Plan (DDCCRP) is developed by the student and faculty to facilitate student success.

Failure of the second Drug Dosage Calculation Competency (DDCC) will result in administrative withdrawal of student from all currently enrolled courses.

### PROCEDURE

The instructor:

- Makes an appointment to confer with student regarding remediation plan
- Ensures completion of DDCCRP form:
  - Completes Plan to Assist Student section
  - Verifies student's completion of the Student's Plan Achieve Success section
  - Obtains student's signature on form
  - Provides student with a copy of the signed form
  - Notifies semester coordinator when student placed on remediation plan
  - Documents final outcome and notifies semester coordinator
  - Attaches finalized DDCCRP form to student's Clinical Performance Evaluation Summary.

The student:

- Makes an appointment to meet with Instructor
- Completes the Student's Plan To Achieve Success section
- Retakes the second DDCC as scheduled.

The semester coordinator/designee:

- Forwards a copy of the completed DDCCRP to the student file

Subject:

**DRUG DOSAGE CALCULATION COMPETENCY REMEDIATION PLAN**

- Completes the Student Status Report.

**PROCEDURE DOCUMENTATION**

Drug Dosage Calculation Competency Remediation Plan  
Student Status Report

**REFERENCES:**

School of Nursing Policies:

#302: Drug Dosage Calculation Competency

#421: Academic Status Notification

#800: High Risk Student Remediation

#820: Academic Failure Withdrawal

**REVISION DATES:**

November 22, 2004

August 27, 2007

May 21, 2012

July 9, 2015