

Los Angeles County College of Nursing and Allied Health

Policy Name and Number

CONAH POLICIES		DIVISIONAL POLICIES	
Number	Policy Title	Number	Policy Title
0	Foreword	SON	
1	Accuracy Statement	1	Educational Philosophy
2	Mission, Vision, Values 1	2	Educational Program Conceptual Framework
3	Philophy of Ed & Gen Ed	4	Educational Program Objectives
4	Strategic Plan 1	5	Level/Semester Objectives
5	Scope of Service	6	Faculty Organization Bylaws
6	Organizational Charts	130	Faculty Teaching Assignments
7	Governance Comm. Bylaws	210	Student Attendance for Clinical Courses
8	Institutional Effectiveness Comm. Bylaws	220	Test Review
9	Fac Development Comm. Bylaws	230	Curriculum Plan Agreement
10	Credentials Comm. Bylaws	240	Content Expert
		300	Grading System 1
100	Policy Development 1	301	Grading for Clinical Courses 1
120	Coll Committee Rules/Struct	302	Drug Dosage Competency
130	Research Approval Process	303	Drug Dosage Competency Remediation Plan
140	Affiliation Agreements	320	Test Plan
150	Collect, Disbursement, & Security of Fees	321	Test Item Analysis
200	Academic Freedom 1	410	Intercommittee Communication
201	Academic Honesty & Professinal Conduct 1	420	Academic Warning Notification
220	Peer Review	421	Academic Status Notification
230	Travel & Training Requests	630	Testing Procedure
300	Award of Academic Credit 1	700	Curriculum Changes
340	Program Review Process	710	Nursing Course Exemptions/Challenges 1
400	Business Cards	711	Transition Nursing Course
401	Bulletin Boards	712	Pharmacology for the LVN-RN 30 Unit (Option II) Student
410	C/P Registration	750	Course Syllabus
412	C/P Roster Generation	760	Textbook Approval Process
414	C/P Completion	761	Audio/Video Recording
416	C/P Cards & Cert Dist	800	Admissions
430	Student Records -Confidentiality 1	802	Criminal Record Background Screening
431	File Maintenance	810	Make Up Examination
500	Employee Time Reporting	815	At Risk Student Remediation
505	Interview Process	820	Academic Failure & Withdrawal
507	Nondiscrimination 1	850	Student Activities
508	Religion/Belief Systems	860	Transfer Students
510	New Employee Orientation	EDCOS	
511	Identification Badge		Shared Governance Bylaws
515	Faculty Competency	200	Continuing Education Approval

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520	Performance Eval Processing	300	Grading System 1
521	Student/Staff Injury & Illness	630	Exam Development & Admin
531	Contingency Plan - Work Action	800	Medication/IV Admin Evaluations
541	Sexual Harassment Reporting 1	800	Medication/IV Admin Evaluations
560	Drug-Free Environment	OES	
561	Impaired Student	150	Cash Control:Collection & Deposit (Office of Education Services)
570	Employee Check Out	154	Cash Control: Disbursement of SON ASB Funds (Office of Education Service)
600	No Smoking	404	Student Mail Boxes
610	Faculty/Staff Office Space	405	Mail Duties
611	Room Requests	410	SON Class Roster
620	Safety Education	415	Student Progression Log
621	Disaster Management	430	Student Academic File Creation
622	Fire Response	450	Transcript & Small Verification Report
623	Environmental Safety Inspection	730	Recruitment Activities
624	Active Shooter	820	Change of Name/Address - Student
625	Security	ERC	
640	Maintenance & Repair	150	Collection, Disbursement & Security of Fees (Education Resource Center)
700	Request for Educational Services	410	C/PA Exams - Receiving & Filing
701	Seminar/Workshop Planning & Development	420	Journal Processing
710	Program Approval 1	430	Loan Policy
711	Program Closure 1	610	Opening Procedure - Lib & Comp Labs
720	HS-2 Generation	611	Closing Procedure - Lib & Comp Labs
722	Preview/Purchase of Instructional Media	630	Examination Administration
730	Resource Request and Allocation	FA	
760	Videotaping	160	Cash Control: Disbursement of Student Financial Aid Loans (Financial Aid)
761	Audio Video Recording	400	FAFSA Information Verification
801	ADA Compliance & Guidelines	800	Return of Title IV Funds
802	Student Enrollement & Progress		
803	Satisfactory Academic Progress	Board of Trustees	
810	Refunds of Student Charges 1		Bylaws
830	Student Grievances 1	120	Meetings
840	Fund-Raising Activities	300	Self Appraisal
850	Academic Awards & Honors	500	Provost Selection
850	Academic Awards & Honors	510	New Member Orientation