

DEPARTMENT OF HEALTH SERVICES
COUNTY OF LOS ANGELES**SUBJECT:** INFORMATION RESOURCE MANAGEMENT (IRM)
PLANNING**POLICY NO. 188**

PURPOSE:: To establish the framework for the Department's planning of information systems.**POLICY::** The Director of Information Systems will annually coordinate with the Chief Executive Officers (CEOs) of facilities and programs in the preparation/update of the Department of Health Services (DHS) Information Resource Management Plans (formerly the Long Range Information Systems Plan) consistent with CAO and Departmental policies and practices.

Normally, there will be both a DHS Information Resource Management (IRM) Strategic Plan and DHS IRM Tactical Plan. In special circumstances, other plans may be necessary. Since planning is an evolving process, the designation of individual planning units (IPUs), the content of each Plan and the planning calendar will be annually established.

The IRM Strategic Plan is defined as a document that sets the IRM direction for an organization. It contains the organization's mission (its "business"), its vision (a brief characterization of the organization at some near future time), and strategic directions (strategies which represent the aim points of the organization if it is to move towards its strategic vision). The groundwork is provided for each IPU to develop strategies in support of the directions set forth by the Department.

The IRM Tactical Plan is defined as a document that identifies specific activities which must be carried out in order to pursue the strategic directions of the organization. It supports the Strategic Plan by aligning specific information resource management activities (production systems, system development or acquisition projects, and management actions) with the Department's business directions.

GUIDE:: The Director of Information Systems is responsible for publishing an annual schedule for the DHS Information Resource Management planning policy.**REFERENCE::** Department of Health Services Strategic Plan

Department of Health Services Information Resource Management (IRM) Strategic Plan

County Information Technology Directions - County of Los Angeles

EFFECTIVE DATE: Jul 01, 1995**SUPERCEDES:** December 1, 1989**APPROVED:** Signature on File
