

**DEPARTMENT OF HEALTH SERVICES**  
**COUNTY OF LOS ANGELES**



**SUBJECT:** CONTINUING EDUCATION

**POLICY NO. 294**

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**PURPOSE::** To outline the Department's policies relative to continuing education.

**POLICY::** The Department recognizes and supports the rights and needs of employees to pursue continuing education to develop, maintain, and enhance skills consistent with applicable Memoranda of Understanding (MOUs) and in accordance with State and federal regulations.

Advance approval of in- service and external training/continuing education courses will be made at the discretion of management based on the needs of the service.

**AUTHORITY::** Applicable MOUs

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**EFFECTIVE DATE:** Feb 01, 2004

**SUPERCEDES:** 11/24/1975

**APPROVED:** Signature on File

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