

DEPARTMENT OF HEALTH SERVICES
COUNTY OF LOS ANGELES



SUBJECT: OFFICIAL HOURS OF OPERATION

POLICY NO. 302

PURPOSE:: To establish operating hours for Department facilities.

POLICY:: Administrative and office hours shall be 8:00 a.m. to 5:00 p.m., Monday through Friday. Clinics may vary from this schedule to better serve Department patients.

Hospitals shall operate 24 hours a day, seven days a week.

Staff shall be assigned to cover all facilities during official hours of operation.

Each Region shall maintain an official schedule for all facilities in its jurisdiction.

EFFECTIVE DATE: Nov 24, 1975

SUPERCEDES:

APPROVED: Signature on File
