

DEPARTMENT OF HEALTH SERVICES
COUNTY OF LOS ANGELES**SUBJECT:** GRAND JURY REPORT RECOMMENDATIONS**POLICY NO.** 308

PURPOSE:: To comply with County administrative instructions regarding response by Health Services to recommendations in Grand Jury Reports.**POLICY::** The Department shall respond in a timely fashion to Grand Jury Recommendations.

Appropriate departmental units shall work together to produce a response to the Grand Jury; however, the responsibility for coordinating departmental responses shall rest with Administration.

GUIDE:: Assigned staff shall be held accountable for:

1. response through the Chief Administrative Officer's Grand Jury coordinator;
2. preparation of procedures to ensure a timely response to Grand Jury Recommendations by the Department;
3. prompt issuance of the Grand Jury Recommendations for comment regarding implementation, reasons for not implementing, and development of associated costs;
4. development of the Director's or Chief Deputy Director's response incorporating responses received from operating and/or program units;
5. follow-up to assure the Department's response is implemented;
6. maintenance of progress reports on implementation.

EFFECTIVE DATE: Jul 27, 1977**SUPERCEDES:****APPROVED:** Signature on File