

**DEPARTMENT OF HEALTH SERVICES**  
**COUNTY OF LOS ANGELES**



**SUBJECT:** PATIENT PASSES

**POLICY NO. 313**

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**PURPOSE::** To clarify the Department's policy regarding patient passes issued at hospital facilities.

**POLICY::** Passes may be issued to a patient for authorized business, recreational activities, or other non-medical purpose within a hospital facility. Issuance of such passes shall be in accordance with doctor's orders. Transportation and escort service may be provided if necessary and available.

Passes may be issued to patients to leave the hospital when authorized by a physician. If a pass is granted to a patient to leave hospital grounds, the hospital will not provide transportation.

**GUIDE::** Duration of the pass and expected return time shall be noted on all passes.

Authorization to leave the hospital shall be noted on the doctor's order sheet.

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**EFFECTIVE DATE:** Nov 24, 1975

**SUPERCEDES:**

**APPROVED:** Signature on File

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