

DEPARTMENT OF HEALTH SERVICES
COUNTY OF LOS ANGELES



SUBJECT: OUT OF HOME FACILITY PLACEMENTS

POLICY NO. 375

PURPOSE:: To state this Department's position regarding the placement of County hospital patients in out of home facilities.

POLICY:: Placements of County hospital patients in Nursing Homes, Intermediate Care Facilities, and Board and Care Homes shall be made only by a medical or psychiatric social worker or other appropriate employees designated by the facility administrator for such activity.

Hospital Administration shall be held responsible for informing and monitoring all hospital staff with respect to this policy. Violations shall carry immediate and strong disciplinary action.

Because Central Registry is open only five days a week on an 8:00 a.m. to 5:00 p.m. basis, specifically exempt from this policy are placements during evenings, nights, or weekends of potential patients in Board and Care Facilities as an alternative to County hospitalization.

GUIDE:: Placement of patients relates specifically to the use of facilities that are licensed, registered, and controlled by county agencies charged with this responsibility. Both Central Registry and NHIRS shall be used. Procedures shall be established by each facility administrator which shall specifically designate the organizational unit responsible for all placement activities, and such procedures shall document methods for rotating placements so that this activity may be monitored by a random check on a semiannual basis.

EFFECTIVE DATE: May 08, 1978

SUPERCEDES: July 20, 1977

APPROVED: Signature on File
