

**DEPARTMENT OF HEALTH SERVICES**  
**COUNTY OF LOS ANGELES**



**SUBJECT:** CLAIMS

**POLICY NO.** 580

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**PURPOSE::** To outline Department responsibility regarding employee claims.

**POLICY::** The Department shall comply with all instructions of the Auditor-Controller and State and Federal agencies regarding the reimbursement of employees for mileage or travel.

In addition, the Department shall take steps to recover from other governmental agencies that cost of providing care to persons who are residents of the agencies concerned or the responsibility of the agency concerned.

**AUTHORITY::** California Government Code  
Los Angeles County Administrative Code

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**EFFECTIVE DATE:** May 08, 1978

**SUPERCEDES:** 01/05/1976

**APPROVED:** Signature on File

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